

# **PRIVACY POLICY**

# INTRODUCTION

The purpose of this Privacy Statement is to inform you about the types of personal information Amulet Response Incorporate (as follows, "Amulet", "we" or "us") collects, uses and discloses. It explains how we use and disclose that information, the choices you have regarding such use and disclosure and how you may correct that information.

We are committed to maintaining the accuracy, confidentiality, and security of your personally identifiable information ("Personal Information"). As part of this commitment, our privacy policy governs our actions as they relate to the collection, use and disclosure of Personal Information. Our privacy policy abides by Canada's Personal Information Protection and Electronic Documents Act (PIPEDA).

We are responsible for maintaining and protecting the Personal Information under our control. We have designated an individual or individuals who is/are responsible for compliance with our privacy policy.

## **USE OF PERSONAL INFORMATION**

This Privacy Policy applies to the collection, use and disclosure of personal information by Amulet Response Inc. We collect, use and disclose Personal Information to provide you with the product or service you have requested. The purposes for which we collect Personal Information include:

- Emergency notifications.
- Emergency communications.
- Emergency location tracking (if your organization has enabled this feature.)

Amulet Response Inc will not:

- Send you unsolicited emails.
- Sell or pass on your personal information to any third parties.

### LIMITING COLLECTION

The Personal Information collected will be limited to those details necessary for the purposes identified by us. Personal Information we collect includes:



- Your name;
- Your phone number;
- Your business email;
- Your company name; and
- The business unit and site.

# CONSENT

Knowledge and consent are required for the collection, use or disclosure of Personal Information except where required or permitted by law. Providing us with your Personal Information is always your choice and you may withdraw consent to the use of your Personal information at any time. However, your decision not to provide certain information may limit the functionality of any Amulet Applications.

By installing any Amulet Application, you are providing consent to the use of the personal information described for the sole use of Emergency Notifications, Emergency Communications and Emergency Location Tracking as defined by your own organization.

## **RIGHT TO DEREGISTER ACCOUNT**

You reserve the right to delete your Amulet account at any time. Deregistration of your account can be accessed through the applications settings page. Upon deregistration of your account, the following information will be removed from the database:

- Your phone number;
- Your business email;

By deregistering an account, further use of the application will require your organization's Systems Administrator to re-authorize you.

### LIMITING USE, DISCLOSURE AND RETENTION

Personal Information may only be used or disclosed for the purpose for which it was collected unless you have otherwise consented, or when it is required or permitted by law. Personal Information will only be retained for the period of time required to fulfill the purpose for which we collected it or as may be required by law. Personal Information is only used for the purposes of the application and will never be provided to a third-party.

Records of involvement in emergencies is limited to your name only. Emergency-related data will be retained in accordance with your organization's data retention policy, ensuring your organization can meet its own legal, regulatory, and insurance requirements.

## **DEVICE ACCESS REQUIREMENTS**

Depending on the options your organization has subscribed to, you may be required to permit the application access to:



- Push notifications required to receive push notifications of emergency events and messages posted in the chat feature
- Location tracking required to see your location relative to emergency events
- Access to your camera required to upload photos into the emergency chat rooms.
- Access to your photos required to upload photos into the emergency chat rooms.
- Access to your files required to upload files into the emergency chat rooms.

These options can be altered at any time later through your device's settings under "applications" and the "Amulet" App.

## ACCURACY

Personal Information will be maintained in as accurate, complete and up-to-date form as is necessary to fulfill the purposes for which it is to be used. Your organizations systems Administrator should be contacted if your personal information is not correct.

## SAFEGUARDING CUSTOMER INFORMATION

Personal Information will be protected by security safeguards that are appropriate to the sensitivity level of the information. We take all reasonable precautions to protect your Personal Information from any loss or unauthorized use, access or disclosure.

### **CUSTOMER ACCESS**

You may verify the accuracy and completeness of your Personal Information, and may request that it be amended, if appropriate. This can be done through your organizations systems Administrator.

### **OPENNESS**

We will make information available to you about our policies and practices with respect to the management of your Personal Information.

### **CUSTOMER COMPLAINTS AND SUGGESTIONS**

You may direct any questions or enquiries with respect to our privacy policy or our practices by contacting:

info@sandhurstconsulting.com